

Job description

Job Title	Violence Prevention (VP) Officer
Organizational Unit	Earthquake Response Operations (ERO) Nepal Red Cross Society Kavre district Chapter
Immediate Supervisor's Title	District programme Coordinator ERO
Lateral relation	ERO DC staffs, DC GESI committee and women development office. Gender Equality and Social Inclusion (GESI) Coordinator ERO Headquarters

Organizational context:

Nepal Red Cross in the aftermath of the two successive earthquakes has been implementing integrated recovery activities with the 4+1 components (i.e. Shelter, livelihood, WASH, Health and institutional capacity building) whereas Gender equality and community engagement and DRR are cross cutting issues in the 14 districts which districts have been classified as the most affected district by the Nepal Government. In line with the PDNA and operational plan of the Government, NRCS with the support of the Federation and Partner National Societies (PNSs) has been leading the implementation of the integrated humanitarian recovery activities through the Earthquake Response Operation (ERO) unit – an independent operational unit reporting to the NRCS management. ERO also functions as a main coordination unit behalf of the RCRC partners in the management and implementation of the integrated operational plan for the recovery.

Job Summary:

The violence prevention project officer, will work under the supervision of ERO district program coordinator (DPC) and in coordination with ERO GESI coordinator headquarters. The VP Officer will focus implementation of Community Based Integrated Violence Prevention (CB-IVP) project as part of the creating safety communities and organizations from any form of inter-personal violence, in particular violence against children and gender-based violence. Also, the officer will coordinate capacity building interventions to train project staffs and volunteers in violence prevention such as child-protection, gender-based violence and anti-harassment. In addition, the officer will assess the training needs and support the evaluation and monitoring of CB-IVP.

The position holder is expected to invest significant amount of time in the following activities: planning, implementation, coordination, organizing, training, management of CB-IVP project activities, analyzing appropriate violence prevention innovative techniques that is suitable to the local context and need of the beneficiaries. In addition, the officer will ensure the CB-IVP projects meet child protection and GBV minimum standards and IFRC violence prevention mitigation strategy to prevent and respond to physical, sexual and psychological violence and neglect against girls, boys, women, men and other populations (i.e. based on sexual orientation).

Role and Responsibilities:

Take a leading and proactive role to increase safety of communities from violence by implementing Violence Prevention module of Community Based Health and First-Aid in integration with other ERO sectoral interventions such as WASH, livelihood and Shelter.

- Plan, implement, monitor and evaluate CB-IVP project in coordination with ERO sectoral interventions, district women development office, village child protection committee (VCPC) and communities
- Acquaint with overall CBHFA in action approach and lead the implementation of violence prevention module. Ensure all the procedures are documented from the initial phase input, process, output and outcomes that includes challenges and lesson

- Coordinate the translation and adaptation of the violence prevention module (global content) to country context to address the issues of violence that includes but not limited to violence against children, GBV, human trafficking and child marriage
- Coordinate with GESI Coordinator to plan and conduct violence prevention module to GESI trained personnel, community based health and first aid (CBHFA) ToT trained personnel and to social mobilizers and volunteers
- Mobilize DC staffs, social mobilizers and volunteers to conduct regular session of violence prevention in community
- Organize and conduct awareness session in school through VCPC
- Provide technical support to VCPC as and when required /requested on their role and responsibilities as per ministry of women, child and social welfare curriculum to be responsive of child protection issues in the respective village development committee (VDC) and
- Record and report the progress of CB-IVP project intervention in regular interval to district chapter and GESI Coordinator

Enhance capacity of NRCS district chapter to protect children and adolescent from violence during emergencies

- Identify appropriate space or room in all health facilities that are been reconstructed/rehabilitated through ERO health intervention in respective district to address the child protection issues in health facilities
- Provide necessary technical inputs to transform the identified space or room into child friendly space in health facility to enhance the safety and health seeking behaviour of children and youth
- Coordinate with district/public health office to conduct a training for health facility health workers in child friendly health services and importance of designated child friendly space or room in health facility
- Liaise and build partnership with local agencies such as district women development office (DWDO) and other district child rehabilitation centers to refer the cases that requires additional services (such as legal support and temporary shelter)
- Prepare in consultation with other agencies or adapt already existing guidelines for referral of cases. Submit for approval and promote the use of approved guidelines

Lead the process of documentation and dissemination of community based integrated violence prevention project

- Develop, review, update monitoring and evaluation plan, tools with district team and GESI Coordinator
- Aggregate, synthesize and analyse the data to keep up progressing trend towards project goal, objective and build linkage with GESI technical package
- Ensure the findings are communicated to DPC, GESI Coordinator, DWDO and concerned stakeholders;
- Take the lead in documenting and dissemination of project implementation processes, successes, failures, lessons learned and best practices of the project
- Facilitate the application of learning and best practices within and outside the ERO program and
- Take the lead in preparing quarterly and annual project progress reports with the necessary support from district team and GESI Coordinator

Facilitate coordination, public relations and program integration

- Coordinate with relevant institutes/forum to facilitate exchange of ideas; knowledge and experiences from field and share lessons learned and best practices through workshops/seminars, visits
- Represent NRCS in the relevant meetings, seminars and workshop arranged at different levels at DC level
- Work in close coordination with ERO DPC, GESI coordinator, DC GESI committee, DWDO, VCPC, and other relevant institutions where applicable to give synergy in project outcome

Duties applicable to all personnel

- Actively work towards the achievement of the Nepal Red Cross Society 7th Development Plan and Recovery Framework
- Perform any other work related duties and responsibilities that may be assigned by DPC and DC GESI committee
- Abide by and work in accordance with the Red Cross and Red Crescent Fundamental Principles and Staff Code of Conduct and child protection and anti-harassment code of conduct
- Respect the safety and dignity of all Red Cross personnel and the people the Red Cross serves

Position Requirements

Education	Required	Preferred
Bachelor Degree	X	
Master Degree		X
Experience		
Training related to protection (PSS, social worker, child protection/ Gender) or relevant experience	X	
Voluntary or paid experience with the Red Cross / Red Crescent in Nepal		X
Knowledge of GBV prevention and response, child protection and child protection Policy Frameworks in national and international context		X
Experience in facilitating training, workshops/seminars		X
Demonstrated ability to work in a team environment	X	
Knowledge and Skills		
Excellent written and verbal communication skills	X	
Demonstrated ability to compliance Child Protection issues in program and services during emergency and development phases	X	
Demonstrated ability to take initiative and work under pressure	X	
Ability to coordinate internally and externally and provide technical oversight to multiple activities	X	
Demonstrated competency in program design, monitoring and evaluation applying child protection analysis	X	
Training and presentation skills	X	
Excellent time management and organizational skills	X	
Ability to work with Protection cluster in Nepal and imply minimum standard on CP within society and community services	X	
Well-developed computer literacy skills within a Microsoft Office environment	X	
Languages		
Good command of spoken and written English	X	
Excellent command of Nepali	X	

- **General Conditions**

All Red Cross staff and volunteers are required to:

- Adhere to the 7 fundamental principles of Red Cross:

Humanity | Impartiality | Neutrality | Independence | Voluntary Service | Unity | Universality

- Act always in accordance with the Code of Conduct staffs, child protection and anti-harassment COCs)
- Assist the organization on occasion, in times of national or local emergencies or major disasters.